



City Hall, 215 Sycamore Street  
Muscatine, IA 52761-3840  
(563) 264-1554  
(563) 264-1550 Voice/TT  
Fax (563) 263-3064

MUSCATINE MUNICIPAL HOUSING AGENCY

**MEMORANDUM**

**TO:** Mayor and City Council Members  
**CC:** Gregg Mandsager, City Administrator  
**FROM:** Richard Yerington, Housing Administrator  
**DATE:** June 29, 2011  
**RE:** Court Yard Lighting Poles

**INTRODUCTION:** Clark House Apartments has a courtyard for use of residents. Existing lighting for this courtyard is aging and inefficient.

**BACKGROUND:** With \$17,000 budgeted for replacement of the existing lighting and an initial contractor estimate of over \$22,000 for materials and installation, specifications were drawn up for materials alone.

These specifications were sent, with requests for bids for materials only to three area vendors. Of these vendors one (Grainger) was unable to meet specifications and did not submit a complete bid. Two other vendors responded as follows:

VMI – Van Meter Industrial, Inc (Muscatine)	\$5,914.63
Crescent Electric Supply Co. (Lincolnshire, IL)	\$6,351.72

**RECOMMENDATION/RATIONALE:** Based on this information I recommend that we proceed with a purchase order for the purchase of materials from VMI – Van Meter Industrial, Inc in the amount of \$5,914.63.

Materials include six, 150 watt lighting spider mount heads along with 8' steel poles and mounting brackets.

Bids for labor/installation will be forthcoming and are expected to be such that this project will come in below the budgeted amount.